

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, December 21, 2020 6pm**

Present: Beverly Ash, Fred Cook (*via Zoom, joined at 6:26pm), Bruce Durkee, Delsie Hoyt, Steve Malinoski

Clerk: Nina Schwartz (*via Zoom)

The meeting was called to order by Delsie Hoyt at 6:02pm from the Town Office via Zoom video/tele-conference

Minutes of the December 7th meeting were reviewed. Bruce made motion to approve minutes as corrected, Steve seconded; unanimously approved.

Visitors/Hear and act on reports of Town Officer and Committees

Review Treasurer's Financial Statements/Journal Entries – emailed by Treasurer

- 2021 draft budget: secondary update, review and discussion
 - Previous updates now captured in this draft
 - Tri-Town Commission: dam administration insurance already included/accounted for correctly, as confirmed by Treasurer
 - Winter roads: delayed billing for sand by Jeff Bogie, anticipated allotment updated as a result
 - Planning Commission: no additional funds required

Roads/Land

- Bruce relayed comments from Quinttown requesting better plowing/winter maintenance at transfer station
- MRGP: amendment deemed complete and accepted; paperwork received
- Culvert-beaver mitigation webinar: Steve and Bruce attended
 - Steve shared beaver situation on Middle Brook (near his home) and its effects on the town/road; Tyler will come out to take a look in the Spring
 - Right steps currently being taken with Johnathan Blake contacting Patrick and game warden for remediation

Public Safety/Ordinance Enforcement

- Town Meeting 2021 planning/absentee voting:
- Delsie shared with SB prior to meeting email sent out by VLCT to all VT Town Clerks with information, which was helpful and along the lines of what is being planned
- COVID-19 response: no known unmet needs
- Property clean up on Route 244: complete; thank you to DEC Enforcement

Old Business

- Gov Office website upgrade: discussion had on migration of older meeting minutes to best use funds. It was decided to best migrate one year prior, with access available to older minutes via alternate methods
- Cyber security/storage options: VC3 is expensive, but less than initially thought. Further investigation to continue at a later date

New Business

- Creative Spirit Lease renewal: Delsie discussed with Sheila some cost sharing on CO2 detector expenses, in lieu of lease rate increase
- GIS Services/Cartographic - CAI contract renewal:
 - Changing to open ended contract with auto-renewal clause, 30-day notice for cancellations
 - Same rate, \$2,400. Renewal would be at that rate, unless otherwise notified in advance of an increase
 - Steve made motion to accept and renew contract, as stated, Fred seconded; approved
- Excess Weight permits: none

Other Business/Agenda Items (to be acted on at next regular meeting)

Sign Orders

Bev made motion to sign orders, Steve seconded the motion; unanimously approved.

Review Correspondence

Bev made motion to adjourn meeting, Bruce seconded; unanimously passed. The meeting was adjourned at 6:43 pm.