

**Approved Minutes
West Fairlee Selectboard Meeting
Monday, August 21, 2023, 6 pm**

Present: Fred Cook, Bruce Durkee, Delsie Hoyt, Steve Malinoski

Visitors:

Clerk: Nina Schwartz

The meeting was called to order by Delsie Hoyt at 6 pm from the Town Office.

Minutes of the August 7 and July 6, 2023, regular select board meetings were reviewed. Steve made a motion to approve both of those meeting minutes, as noted; Fred seconded; unanimously approved.

Visitors/Hear and act on reports of Town Officers and Committees

Organizational

Review Treasurer's Financial Statements/Journal Entries – emailed by Treasurer, circulated to SB members via email prior to the meeting

- Capital Budget Planning: discussion, re: structuring flood expenses
- Current Road budget report: shared at meeting and reviewed for check-in/assessment. No concerns or objections noted during review

Roads/Land

- Pending summer road and grant-funded projects: to be reviewed with Jonathan Blake: did not attend – deferred
- Signage for unmaintained roads: wording, locations? (and order Abbie Lane sign)
- Signage for Beanville Rd road damage/pending construction now installed
- Recycling Center: improvements/repairs needed for road through site noted; to be addressed
- Mill St: roadwork observed being done up along Southworth Park. SB to check in and make sure scope is what was previously approved

Public Safety/Ordinance Enforcement

- Flood damage, update & plan:
 - Awaiting scope of work from Engineer for Beanville Rd to proceed with RFP and Emergency Relief and Assistance Fund (ERAF) score
 - Discussion had on TRORC layering River Corridor map with ANR flood plain map
 - VEM Hazard Mitigation Program (EWP): interest in property buyouts, property owners looking into

Old Business

- Flood Bylaws updates presentation (by Planning Commission): unanimously found to be helpful by SB
- Community Building/grounds:
 - Public Water Supply permit amendment: per Steve, still ongoing. Nate requested the signature sheet, which Steve provided via return email
 - ADA improvements: status on documents/drawings
 - Delsie spoke with Mark, who is no longer available to provide the documents/drawings
 - Alternate source is now needed, with a few options in mind of who to contact

- Library Capital Grant? (front): still pending
- Improve/correct drainage, additional parking behind, entrances to Green, re-seed: pending
- Dig Safe: Delsie to call to schedule for Little Library installation prep and other markings needed around Bean Hall and property
- Municipal Energy Resilience Program (MERP): update
 - Dartmouth Energy Justice Clinic visit. Working on easy-to-use resource information to pass along to the next term group, to continue
- Bruce reviewed with Billy Hodge the request for brush maintenance surrounding Recycling Center

New Business

- MERP (energy) Assessment: application submitted, required data being gathered (two years); help from TRORC available to organize and submit
- MTAP status:
 - Comments/ideas re: taking advantage, priorities w/in the scope of the program?
 - Possible areas: water supply/wastewater, housing, community workforce, climate change mitigation, other community economic development projects, conduct needs assessment
- White River Valley Intermunicipal Regional Energy proposal: (will still require local reps), a few residents have expressed possible interest in participating
- Assistant Town Clerk: request for a payroll increase.
 - Steve Malinoski has recused himself from this topic, due to the conflict of interest
 - The last payroll increase was well over 10 years ago
 - Bruce made a motion to accept payroll increase request from \$15 to \$20/hr, Fred seconded the motion; approved.
- Excess Weight Permits: none

Other Business/Agenda Items (to be acted on at the next regular meeting)

- Town Inclusion Declaration: Barbara Pulling, September

Review correspondence

Sign Orders

Bruce made a motion to sign orders, and Fred seconded the motion; unanimously approved.

Upcoming Events

September 16th: Big trash,

Fred made a motion to adjourn the meeting, and Bruce seconded; unanimously passed. The meeting was adjourned at 7:17 pm.