

Approved Minutes
West Fairlee Selectboard Meeting
Monday, July 17, 2023, 6 pm

Present: Beverly Jo Ash, Fred Cook (via Zoom), Bruce Durkee, Delsie Hoyt, Steve Malinoski

Visitors:

Clerk: Nina Schwartz

The meeting was called to order by Delsie Hoyt at 6 pm from the Town Office.

Minutes of the July 6, 2023, regular select board meeting were deferred. The minutes of the July 12th emergency meeting were reviewed. Bev made a motion to approve those meeting minutes, as noted; Steve seconded; unanimously approved.

Visitors/Hear and act on reports of Town Officers and Committees

- Municipal Technical Assistance Planning (MTAP): overview w/TRORC - rescheduled due to flooding priorities

Organizational

Review Treasurer's Financial Statements/Journal Entries – emailed by Treasurer, circulated to SB members via email prior to the meeting

- Capital Budget Planning, refine 5-year plan, especially Highway & Community Building – deferred

Roads/Land

- Flood damage: update & plan for Beanville and West Fairlee Rds.
 - West Fairlee Rd: labor & equip covered for exigent repair. \$15k for final repairs/restoration to date (does not include cost of materials or blacktop)
 - Scope of damage is at the cusp for qualifying for FEMA funds
 - BIG thank you to Jonathan Blake and his crew for being proactive pre-storm with road prep/maintenance, which tremendously helped to mitigate further damage/expenses
 - Delsie emphasized that expenses must be carefully separated, detailed, and itemized for submission to FEMA
 - Measurements sent to stream engineer for repairs needed on Beanville Rd., already on file from TS Irene
 - Observation noted on washout at the end of the driveway on Beanville Rd (Cushing/Frances Hodge). Bruce recommends filling the washout with gravel. The SB to review.
- West Fairlee-Thetford Route 113 closure: postponed until Fall
- Basic summer maintenance: still on the radar, will be prioritized with work needed for above

Public Safety/Ordinance Enforcement

- Flood-related updates – re: individual assistance, trash/recycling issue, etc.
 - 3 homes affected in some way (water in basement, water/dampness under trailer, etc.)
 - Damage along brook/stream alterations to avoid future issues: noted and to be addressed in the future
 - Trash/recycling, re: flood debris: poor/miscommunication between state, towns, and trash haulers on change in permitting for flood debris

Old Business

- Fire Warden: Will Ordway appointed by VT F&P secretary. Bev recommended that Will meet w/the SB to follow up on his plan for communicating to residents to make all aware of his appointment to position and general education
- PACIF Community Building assessment: postponed
- Community Building/grounds:
 - Public Water Supply permit amendment: per Steve, spoke with Nate, delay on his part. Steve believes his account with the state is now set up to submit water readings.
 - ADA improvements: status on documents/drawings. Library Capital Grant? (front): still pending
 - Improve/correct drainage, additional parking behind, entrances to Green, re-seed: pending
- Municipal Energy Resilience Program (MERP): update
 - Mini-grant collaboration with Dartmouth, refine objectives/funding. Collaborate on a proposal for community education

New Business

- Conservation Commission: proposed trail signage (mounted on a board, in color, laminated) to post at some strategic points within the Brushwood Forest. SB is in support.
- Westshire ATV Club: has closed all trails within West Fairlee until further notice due to wet conditions and need for assessment
- Town .gov website domain: renewed for one year
- Declaration of Inclusion: proposal to state. The coordinator will attend a future SB meeting to discuss.
- Excess Weight Permits: none

Other Business/Agenda Items (to be acted on at the next regular meeting)

- MERP Energy Assessment/Implementation \$\$ - TRORC's Harry Falconer, 8/7 mtg.
- E911 Name/signage: private drive off Beanville (subdivision) & on Austin Rds. Pending with E911 Coordinator

Review correspondence

Sign Orders

Bev made a motion to sign orders, and Bruce seconded the motion; unanimously approved.

Upcoming Events

- MTAP overview with TRORC
- Flood Bylaws update/Kyle Katz-TRORC: rescheduled for August 14th, 6:30 pm @ Planning Commission meeting
- Regional Shelter Training-VEM/TRORC: TBA

Bev made a motion to adjourn the meeting, and Steve seconded; unanimously passed. The meeting was adjourned at 7:00 pm.